

**Metro PTO Meeting Minutes**  
**March 7, 2025**

- **The meeting was called to order at 6:30 pm.**
- **Introduction by those in attendance.**
- **Approval of [February 2025](#) PTO Meeting Minutes.**

**Reports**

- **Student Council – Zarina and Kasie**
  - They are planning a field day but are unsure of the date. They are looking at early May, so May 9th. They discussed having different activities to get more student participation and interest. One idea is a scavenger hunt and gaming competitions. They will continue class competitions and dunk tanks. They would also like to have a petting zoo. However, this has not been approved yet.
  - The students were reminded that the PTO has funds to use if needed. The representatives present thought that they should have funds to cover most of the expenses, with the exception of the petting zoo. They will let us know if Dr. T approves it.
- **Principal's Report (Given by Lisa in Dr. T's absence)**
  - Still working to fill the teacher vacancies for Spanish and Music. She has two final candidates for Spanish who will present a 20-minute lesson to the IB Spanish class. The Music vacancy is more challenging to fill. Please let her know if you have any suggestions.
  - Time is running out for juniors and guests to purchase tickets for prom, with 23 sold to date. The final count is due to the caterer soon. Tickets must be purchased through the HomeTown App. Guest tickets cannot be purchased until the guest form is completed and turned in to the main office.
  - We need parent partnership on the mandatory after-school tutoring and Metro Learning Academy for students with an F letter grade. This information has been shared and is in the Metro family handbook. It does not send the right message when we are not working together. Parents, please check your students' grades on the SIS portal, and if students are failing, they must attend the mandatory tutoring.
  - This is a reminder to send me any information needed for the weekly newsletter by the end of business on Thursday.
  - No school on Friday, March 7, 2025, and Friday, March 14.
  - On March 10<sup>th</sup>, Author Nic Stone will be at Metro.
  - Juniors will take the ACT on March 11<sup>th</sup> at Metro.

**Questions:**

1. How do fees impact purchases made through the HomeTown app? What are the fees, and where are they going?
2. Is there any update on replacing Mr. Van Pelt, IB Program Coordinator?
3. Do we know how many tickets families will receive for graduation?

- **President Report (Lisa)**
  - Thanks to the sophomore parent reps for the first Friday breakfast. It will be provided on Friday, March 7, 2025.
  - This week is School Social Worker Appreciation Week. We got an Amazon gift card and a large candy bar for our social worker, Laura Fallon.
  - Voted to approve a small expenditure for our librarian of \$75 between the February and March meetings. This is to refill the coffee and tea station in the library.
  - For parent-teacher conferences next week, Dinner will be provided on Tuesday and Wednesday. Tuesday will be Papa John's pizza, and Wednesday will be Yappi's. There is a sign-up genius for other snacks to be brought in.
  - Preparing for Teacher Appreciation Week in May. Please reach out if you have any ideas for celebrating our teachers.
  - Beautification Day will be on Saturday, March 29<sup>th</sup>.
- **Treasurer (Jennifer)**
  - See attached budget.
    - Since the last meeting, February first Friday breakfast, membership toolkit, lock-in expenses, counselor appreciation.

## Committees

- **Diversity (Angel)**
  - We distributed daily facts via membership toolkit for African American contributions to history. We have received some thanks from families for taking the time to send these daily.
  - The alumni Q&A session was held via Zoom on Tuesday, February 25. It was successful, but there was not a huge student turnout. Six alumni joined the call. Best Friends from the class of 1991; one was also the line dance instructor for BSU family night, a repeat attendee, and a set of cousins were a part of the panel.
  - March is Women's History Month, and daily facts will continue to recognize women in history.
  - April is Arab American Heritage and Jewish American Heritage.
- **Trivia Night (Given by Lisa in Linda's absence)**
  - For Trivia Night, 13 tables out of 30 are sold so far, and 1 of 6 bowling lanes are booked to date.
  - The date is Saturday, April 26, 2025, 7-10 pm at Epiphany School.
- **Booster Club**
  - The executive board met after the Spring Sports parents meeting to determine the 2025-2026 school year budget.
  - Funds raised through the HomeTown app will stay in the activities line item in the school budget. Booster will only budget for money raised with fundraisers, Booster appeal, and funds granted through the PTO grant.

- Planning to hold a meeting in the last week of March or the first week of April to vote on the budget and bylaws and to seek volunteers to hold offices for the 2025-2026 school year.
- We hope to have answers to questions about recognition night at the next PTO meeting.
- **The suggestion was to have the ADs work with coaches to increase parental interest.**
- **There was a question about the appeal. Christina will redistribute the appeal information.**
- **Parent Class Reps**
  - Seniors
    - Senior Lock-In planning is underway. The committee met on February 25 to plan food, activities, and raffle baskets. We will meet monthly up until the lock-in.
    - Decided on the class gift, it will be a black throw blanket with the Metro logo embroidered. The deposit invoice was sent to Jennifer for payment.
  - Juniors – No update; discussed basket for trivia night STL theme.
  - Sophomores – No rep present.
  - Freshman – Gathering donations for freshman basket for trivia night – Cinco De Mayo. Preparing for April First Friday.

### **Old Business**

- **Ideas for PTO budget surplus**
  - Decided on the portable AV system with microphones. Bose all-in-one and two wireless microphones from Sweetwater. \$2,100.00; we voted to increase the allotment to \$2,600 to include a couple of clip-on microphones and a storage/transportation case during the meeting.
  - Request by school staff to replace the floor runners in the entry foyer. Voted to allot up to \$3,000 to replace the runners.

### **New Business**

- **Teacher Grant Request**
  - HOSA requested a grant to help cover the cost of transportation, accommodation, and meals for their conference on March 24-25 for ten students. We voted to approve \$1,500 of the requested cost (\$2,500). Let us know if there are any financial considerations, and we can revisit an additional grant if necessary.
  - We approved a \$200 grant for Mr. Harmon to buy food and drink for students during the IB art show.

**\*\*We will ask that teachers be reminded to use the grant form so that all the information needed to consider their grant request is provided fully.\*\***

### **Questions:**

- Are there other schools where the bus cost can be shared?
- What is the expectation of family contributions toward the trip?

- **Board Nominations for 25-26**

- Candidates need to be slated by the April 9<sup>th</sup> PTO meeting. We need an entirely new board. All officers have served maximum time. Voting will be done in May.
- Committee chairs are also needed for PTO-led committees.

**7:55 PM Meeting Adjourned**

**Mark Your Calendars:**

- Quarter three ends, Recordkeeping Day NO SCHOOL – March 7
- Parent-Teacher Conferences – March 10-13
- NO SCHOOL – March 14
- Spring Break – March 17-21
- Tentative Spring Beautification – March 29
- Progress Reports – April 11
- Last Day of Classes for Seniors – May 9 (MUST return for AP and IB testing)
- Last Day of School – May 22

**Need to reach us?**

Email: [metrohighpto@gmail.com](mailto:metrohighpto@gmail.com), Facebook: [Metro H.S. Parents Group](#)

Metro PTO 2024-2025	Starting Balance		\$ 48,555.53
INCOME	Fundraising Goal (100%)	Funds Raised Over Budget	YTD Totals
Fund Drive (less transaction fees)	\$ 24,000.00		\$ 22,293.36
Trivia (Net Total) - April 2025	\$ 19,000.00		\$ (546.65) [1]
<b>Total Income</b>	<b>\$ 43,000.00</b>	<b>\$ (21,253.29)</b>	<b>\$ 21,746.71</b>
EXPENSES	Budget*	Remaining	YTD Totals
<u>SPONSORED EVENTS</u>			
Family Activities	\$ 500.00	\$ 80.94	\$ 419.06 [2]
Student Activities	\$ 1,000.00	\$ 1,000.00	
Dances (Homecoming/Spring Fling)	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00 [3]
Senior Class Expenses (Class of '25)	\$ 8,600.00	\$ 6,150.02	\$ 2,449.98 [4]
<u>TEACHER &amp; STAFF APPRECIATION</u>			
First Friday Breakfast (9 total)	\$ 3,600.00	\$ 1,616.98	\$ 1,983.02 [5]
Lunches/Dinners/Welcome Baskets	\$ 3,000.00	\$ 1,447.35	\$ 1,552.65 [6]
MSSHA Awards - Coach Gifts	\$ 4,000.00	\$ 4,000.00	\$ -
Teacher & Staff Appreciation	\$ 3,700.00	\$ 3,447.37	\$ 252.63 [7]
<u>CLASSROOM &amp; SCHOOL SUPPORT</u>			
Classroom/Teacher Support/Grants	\$ 8,000.00	\$ 2,040.34	\$ 5,959.66 [8]
School Support/Grants	\$ 2,000.00	\$ 200.00	\$ 1,800.00 [9]
Booster Club Grant (Sports)	\$ 7,000.00	\$ 7,000.00	\$ -
<u>PTO EXPENSES</u>			
General Expenses/Supplies	\$ 500.00	\$ 489.55	\$ 10.45 [10]
Membership Toolkit (Online Directory)	\$ 550.00	\$ -	\$ 550.00 [11]
Fund Drive/Book Fair Marketing	\$ 100.00	\$ 100.00	\$ -
Beautification	\$ 1,000.00	\$ 1,000.00	\$ -
<b>Total Expenses</b>	<b>\$ 46,550.00</b>	<b>\$ 30,072.55</b>	<b>\$ 16,477.45</b>
<u>Approved Using Prior Years' Funds</u>			
	Approved	Remaining	Spent
Booster Club Grant (May 2024 Vote)	\$ 7,000.00	\$ 4,996.50	\$ (2,003.50) [12]
Keyboards (10) - Music Class	\$ 4,500.00	\$ 200.20	\$ (4,299.80) [13]
		\$ -	
		\$ -	
<b>NET CHANGE (July 2024 - June 2025):</b>			<b>\$ (1,034.04)</b>
<b>Ending Balance:</b>			<b>\$ 47,521.49</b>
<b>Balance Summary</b>			
	3/2/2025		
Commerce Bank Balance	\$ 48,529.95		
<u>Pending Items:</u>			
check 1096	\$ (200.00)		
check 1112	\$ (391.80)		
check 1115	\$ (52.04)		
check 1121	\$ (114.37)		
check 1122	\$ (250.25)		
<b>Total Balance Available</b>	<b>\$ 47,521.49</b>		

[4] Feb - 100 Last Days Supplies/Food - \$154.96; Henna artist deposit (lock-in) - \$200; DJ Tycoon deposit (lock-in) - \$187.50; Circus Kaput deposit (lock-in) - \$875

[5] Feb - Casey's pizzas/Costco/Panera coffee - \$364.62

[7] Feb - Counselor Appreciation day - \$105.51

[11] Feb - Membership Toolkit annual renewal - \$550